

PARENT PARTICIPATION SIGN-UP LIST

It's that time of year again – time to sign up for parent participation jobs. Parent participation serves two purposes: it helps the CCC maintain a quality program at a lower tuition rate and provides opportunities for parents to become more actively involved in the child's school. Jobs to fit every interest and every schedule are available. Think about what you like to do and sign up! **If you think of other things that aren't listed suggest them! You will become a "superhero" to your child at the same time! Your child has an opportunity to "show you off" to his/her friends!**

Rules, rules, rules, - yup here too. Two parent families are required to work 20 or more hours per year and single parent families 10 hours or more between October 1st and September 30th. Of those hours at least 4 must be during a Saturday Work Morning and one half must be completed by March 31st. Uncompleted hours are billed to the family at a rate of \$25 per work hour.

Show your enthusiasm by rating your first three choices:

I Want to Spend Time at the center or in small clumps!	I Want to Spread My Time Over the Year!
<input type="checkbox"/> Parent Teacher Partnership Workshops	<input type="checkbox"/> Emergency Preparedness Team
<input type="checkbox"/> In-Office Helper	<input type="checkbox"/> Fundraising Committee
<input type="checkbox"/> Take-Home Office Work	<input type="checkbox"/> Computer Resource Helper
<input type="checkbox"/> Animal Care Helper	<input type="checkbox"/> Event volunteer sign ups
<input type="checkbox"/> Bringing Flowers	<input type="checkbox"/> Room Parent
<input type="checkbox"/> Event Attendance	<input type="checkbox"/> Other: _____

Parent Info:

Parent(s): _____

Work/Home Phone(s): _____

Classroom(s): _____

Child(ren)'s Name(s): _____

Parent SIGNATURE: _____ Date: _____

DETAILS

Reporting Work Hours: This is done by filling out the parent participation count sheet in the binder in your classroom. You can inquire with your lead teacher as to where it is located.

Saturday Work Days: These happen once a month and flyers are posted announcing the Information and sign-up sheets are posted in the classroom. Information and sign-up sheets are posted in the classroom (by the committee chair!):

JOB DESCRIPTIONS:

- **Room Parent** is an ambassador who helps teachers and parents with the flow of info and various room related activities---such as welcoming new parents. (Are you a “people person”?)
- **Animal Care Helper** feeds the animals in the classrooms (if applicable) once each weekend and buys food when necessary (reimbursed by CCC).
- **Parent Teacher Partnership Workshops** attendance ---1 hour per parent per meeting; if you have an expertise you would like to share that may be of interest to other parents, let your lead teacher know and perhaps you can host a workshop yourself!
- In **office filing** is available as well as **take-home work**—such as stuffing envelopes; needs do vary throughout the year; contact the front desk to see about opportunities
- **Bringing Flowers** – a fun, weekly activity that multiple people can sign up for during the year; sign-up sheets can be found in the classrooms at the sign in counter
- **Computer resource person** updates the website, or assists in maintaining/repairing classroom computers
- **Fundraising Committee** meets once a month and helps to plan center events to raise money. Please connect with the front desk if you are interested
- **Event Volunteers** – There are various events throughout the year we need volunteers for; sign-ups are either in the classrooms or on-line through sign up genius
- **Emergency Preparedness Team** plans for emergencies and ensures the supplies are maintained in good condition; contact the front desk to join!
- **Event Attendance** – various events are held throughout the year that count towards participation, including Back to School Night, Pancake Breakfast, etc. Each parent earns hours by attending for the allotted time.

Other ways of earning work hours: You can fulfill up to half your work hours by attending events such as Options for Elementary School. Profits from fundraising can be applied to your work hours at the rate of \$25 profit = 1 work hour. Other opportunities come up during the year, so periodically ask the CCC office about things that need doing! Or suggest something!

Partners---Officers waived attendance = one hour per month meeting
Board of Directors---Voting members only